



Dear Parents/ Carers,

**Year 9 Trip to Castellón, Spain – March 2018**

Thank you for your expression of interest in the Spanish trip to Castellon in March 2018. We have received 37 responses in total and therefore have decided to take all 37 students with four members of staff.

In order to purchase flights, we will require a £200 deposit (£150 if you child is in receipt of free school meals) deposit to be paid by Monday 4 September 2017. The flight will include a luggage allowance per traveller. In addition, if you haven't done so already, please could you ensure we have your child's passport information.

If you would prefer to pay in instalments, then please follow the payment schedule below, or alternatively, you can settle the full amount at any time. Please make any cheques payable to "Nottingham Free School" and write "Spanish Trip" plus the student's name on the back of the cheque. If you would prefer to pay by bank transfer directly in to the school bank account, the bank details are:

Bank: RBS City Office, 8 South Parade, Nottingham NG1 2JS  
 Account Number 11526417  
 Sort code: 16-26-32

The transaction must be labelled with your child's name and reason e.g. JoeBloggsSpaintrip

Instalments for Spanish trip			Instalments for Spanish trip for pupils receiving free school meals.		
September	£200 for flights	Paid	September	£150 for flights	Paid
November	£100		November	£100	
December	£50		January	£50	
January	£100		February	£85	
February	£100		<b>TOTAL</b>	<b>£ 385</b>	
<b>TOTAL</b>	<b>£550</b>				

If you have any queries or need to discuss this further, please do not hesitate to contact me on the school telephone number or email address below.

Yours faithfully,

Mrs P Barrett  
 Teacher of Languages

**Please return to Mrs Barrett via the school office by Monday 4 September**

**Year 9 Trip to Castellón, Spain – March 2018**

Student Name \_\_\_\_\_ Tutor Group \_\_\_\_\_

Please find enclosed a £200 deposit (£150 if your child is in receipt of free school meals) which I understand is non-refundable as withdrawal from the trip has an impact on the price for other families. I understand that my child will only participate if the trip is paid in full before departure.

Signed \_\_\_\_\_ (Parent/ Carer) Date \_\_\_\_\_

Parent/Carer Name \_\_\_\_\_

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**PASSPORT INFORMATION FOR BOOKING FLIGHTS**

(required to book flights)

I have already submitted my child's passport information.

Or

Student Name (as it appears on their passport)

\_\_\_\_\_

Date of birth \_\_\_\_\_

Student's nationality \_\_\_\_\_

Student's passport number \_\_\_\_\_

Student's passport expiry date \_\_\_\_\_