



6 July 2018

Dear Parents/ Carers

### **Year 10 Activities Days – Friday 20 July, Monday 23 July, Tuesday 24 July**

During the last three days of term we are running an informative and skills based-programme around careers. Below is a summary of the activities that will be taking place.

#### **Friday 20 July**

Students doing the Duke of Edinburgh scheme will be doing their expedition as previously planned. Those not doing the Duke of Edinburgh will be participating in the following activities;

1. A talk by the famous sculptor – Wolfgang Buttress
2. Mock formal interviews with local employers – **students will be required to attend school wearing smart clothing suitable for an interview.** For boys: smart trousers, shirt and tie. For girls: a smart skirt or trousers with a suitable top or a smart dress.
3. How to apply for work.
4. Reflection on work experience – workshop by SF Group.
5. A talk on apprenticeships by Project ASK.

#### **Monday 23 July**

1. A talk on vocational courses by Nottingham College.
2. Employer interactions – students speak with employers about their careers.
3. Know your potential employer – workshop by Ideas4Careers on the relevance of your social media presence and employment.
4. How to get on at work - workshop by Ideas4Careers on employability skills in the workplace.
5. Comparison of post-16 options – ‘A’-Levels, vocational courses or apprenticeships.
6. Set up of Unifrog – a web-based careers platform to access information about careers, courses, apprenticeships. Each student will receive log on details.

#### **Tuesday 24 July**

All day visit to the University of Leicester to attend workshops and gain an understanding of university life – leaving school at 8:30am and returning at 3:30pm.

To cover the cost of transport to and from the University of Leicester we would appreciate a **voluntary contribution of £10.00** per person (£5 if your son/daughter is in receipt of free school meals). This can be paid through iPayimpact or by cheque. Please make cheques payable to Nottingham Free School.

**Students will be required to bring a packed lunch and drinks, if you child is in receipt of free school meals, this will be provided by the school. Students do not need to wear school uniform, however will need to bring their pencil case**

The University of Leicester require the attached form completing to confirm attendance at the day. Please return it, together with our reply slip below and payment by **Friday 13 July 2018**.

**Unifrog**

We have attracted funding for this on-line careers information platform through DANCOP, (Derbyshire and Nottinghamshire Outreach Programme), which is part of a national programme funded through the Office for Students (OfS). Staff and students will be trained in how to use the package and it will form an integral part of careers lessons next year. If you have any questions/concerns about this please contact us.

We hope the days will provide your son/daughter will lots of information as they think about their steps beyond year 11.

Yours faithfully,



Mrs Philippa Barrett  
Careers Coordinator



Mrs Kay Gray  
Assistant Head Teacher

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**REPLY SLIP – YEAR 10 CAREERS ACTIVITIES DAYS**  
**Please complete and return to the school office Friday 13 July 2018.**

Student Name .....

- I consent for my son/daughter to attend the University of Leicester trip on Friday 20 July
- I enclose a cheque for my voluntary contribution of £10
- I have paid my voluntary contribution via iPayimpact
- I consent to my child taking part in all activities organised by the staff in connection with the programme and enclose the Leicester University form
- I consent to my child receiving medical treatment in the event of an emergency
- I have told my child to pay particular attention to staff giving advice on matters of safety, behaviour and general procedures

Signed .....

Parent/Carer Name.....

**Parental / Carer Consent Form**

Dear Parent / Carer,

Your child / dependant may have the opportunity to take part in university visits, mentoring programmes, summer schools, subject tasters, revision classes and a whole range of other rewarding activities.

To make sure these activities are useful and effective for young people, we need to gather certain information which we use purely for research purposes. We would be really grateful if you could take a few minutes to complete this consent form in **CAPITALS** and return it to your child / dependant's school.

**The information collected on this form will be used for research purposes only.**

Student Name:

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Date of Birth:  (DD/MM/YY)      Year Group:

Sex:      Male       Female       Transgender       Prefer not to say

Home Address:

Home Postcode:

Email:

School / College:

**Parental/carers occupation (we would like to know the following information for research purposes only)**

What is the occupation of the highest earning parent/carers currently living in the household (please state)?

**Educational background of parents/carers**

Have any of your child/dependant's parents or carers been to university or taken a degree?      Yes       No       Don't know

**Free School Meal eligibility**

Has your child/dependant been eligible for Free School Meals at any time in the last six years?      Yes       No       Don't know       Prefer not to say

**Has your child/dependant been in care?**

**Please select Yes if:**

- Your child/dependant has spent any time living in public care as a looked after child, including: in local authority care and living with foster carers or in a children's home
- Your child/dependant has been 'looked after' at home under a home supervision order in Scotland

**Please select No if:**

- Your child/dependant has not spent time in care.

*Please note this does not refer to time spent working in a care or healthcare setting or if your child/dependant is or has been a carer for a relative.*

**If you have answered 'Yes' to the question above, please indicate the total length of time your child/dependant has been in care:**

Less than 3 months       3 months to a year       1 to 3 years       More than 3 years

**Do you consider your child/dependant to be a young adult carer?**

**Please select Yes if:**

- They are a young person who cares, unpaid, for a family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support.

Yes       No

Student Ethnicity (please tick)					
White - English/Welsh/Scottish/Northern Irish/British Irish	<input type="checkbox"/>	Other mixed background	<input type="checkbox"/>	Black - African	<input type="checkbox"/>
White - Gypsy or Irish Traveller	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Black - Caribbean	<input type="checkbox"/>
Other White background	<input type="checkbox"/>	Pakistani	<input type="checkbox"/>	Other Black background	<input type="checkbox"/>
White and Black Caribbean	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>	Arab	<input type="checkbox"/>
White and Black African	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Other ethnic background	<input type="checkbox"/>
White and Asian	<input type="checkbox"/>	Other Asian background	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>

Student Disability (please tick)					
No known disability	<input type="checkbox"/>	Deaf/hearing impaired	<input type="checkbox"/>	Unseen disability	<input type="checkbox"/>
Wheelchair user/mobility impaired	<input type="checkbox"/>	Mental health condition	<input type="checkbox"/>	Other disability	<input type="checkbox"/>
Blind/visually impaired	<input type="checkbox"/>	Multiple disabilities	<input type="checkbox"/>	Prefer not to say	<input type="checkbox"/>
Specific Learning Difference e.g. Dyslexia, Dyspraxia or Dyscalculia	<input type="checkbox"/>	Autism/Asperger's	<input type="checkbox"/>		

**Photography and Video**

Universities in the Midlands sometimes use photography/video filming for publicity purposes. We would like your permission to photograph/video your child/dependant for possible use in our publications, website, social media platforms and other publicity material. They may also be used by our partner organisations (noted below) with our permission. The image(s) will remain the property of the university providing the activity and will be used for the sole purpose of promoting similar activities.

**I give permission\*/do not give permission\* for photographs and/or video to be taken of my child/dependant for the purposes stated above.**

(\*please delete as appropriate)

**Further Contact**

From time to time we may send information to you or your child/dependant that we feel is useful, including university/education information or more opportunities to take part in activities. We may also wish to make contact for further research purposes.

**I agree\*/do not agree\* to me or my child/dependant being contacted by the partners mentioned below.**

(\*please delete as appropriate)

**Data Protection**

In order to ensure that our activities are effective and reaching the right people, we collect and analyse statistical information, including information about your child/dependant's ethnicity and disability statement. We may share the data held on this form with one or more of the following receiving organisations:

- partner Higher Education providers in the Midlands,
- the Higher Education Funding Council for England (HEFCE),
- the Universities and Colleges Admissions Service (UCAS),
- the Higher Education Statistics Agency (HESA),
- the Department for Education (DfE),
- Higher Education Access Tracker (HEAT) service subscribers,
- the National Data Service,
- your child/dependant's school or college,
- the school or college's Local Authority

EMWPREP and the receiving organisations may then link data from this form to additional educational data about your child / dependant (including DfE attainment data held on the National Pupil Database, UCAS records and/or HESA student records). We may access this data and use it to monitor the impact of our activities.

Any personal data we collect will only be shared with the partners mentioned above, all research publications will be anonymised and the data will not be used for any other purpose. Data will be processed in accordance with the Data Protection Act 1998. For more information, please see [www.legislation.org.uk](http://www.legislation.org.uk) or call 01509 223462.

**PLEASE COMPLETE THE INFORMATION BELOW**

Name of parent/carer:

Relationship to child/dependant:  Date:

Signature of parent/carer:

If you **do not** give your consent for the information collected on this form to be used in the above mentioned research, then please tick this box.

Thank you for completing this form. If you have any questions or would like further information, please contact the Widening Participation Research and Evaluation Co-ordinator on **01509 223462** or by emailing **E.Church@lboro.ac.uk**