



12 September 2016

Dear Parent(s)/Carer(s)

Volunteer Helpers for Year 6 Open Evening – Thursday 22 September 2016

We are pleased to inform you that your son/daughter has kindly volunteered to help at the Year 6 Open Evening at the Nottingham Free School on Thursday 22 September 2016.

For the Open evening your son/daughter will need to return to school in time for 6.00pm and remain at school until approximately 8.45 pm. If your son/daughter wishes to remain in school between 4.45 pm and 6.00 pm a tea will be provided. They will need to wear their school uniform.

Please sign the slip below, confirming your permission and indicating if your child will require food. The slip should be returned to the school office as soon as possible.

I would like to take this opportunity to thank your child for volunteering and know they will be great advocates for the school.

Yours faithfully

Mrs K Gray
Assistant Head of School



Volunteer Helpers for Year 6 Open Evening 22 September 2016

Pupil: **Tutor Set:**

Please delete/complete as applicable.

I/We do/do not give permission for my child to help at the Open Evenings on 24 September.

My/our son/daughter will stay in school and needs food to be provided.

I/We understand it is our responsibility to arrange transport home after the event.

Signed: **Date:**

Reply slip to be completed and returned to the School Reception as soon as possible.